

**The Ohio State University**  
**Colleges of the Arts and Sciences Course Change Request**

Near Eastern Languages and Cultures (NELC)

Academic Unit

Arabic

680

Book 3 Listing (e.g., Portuguese)

Course Number

Summer      Autumn      Winter **XX**      Spring      Year 2006

Proposed effective date, choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

**A. Course Offerings Bulletin Information.** Follow instructions in the OAA curriculum manual. Before you fill out the "Present Course" information, be sure to check the latest edition of the *Course Offerings Bulletin* and subsequent Circulating Forms. You may find that the changes you need have already been made or that additional changes are needed. If the course offered is less than quarter or term, please also complete the Flexibly Scheduled/OffCampus/Workshop Request form.

**COMPLETE ALL ITEMS THIS COLUMN**

**Present Course**

1. Book 3 Listing: Arabic
2. Number: 680
3. Full Title: Basic Bibliographic and Reference Tools in Arabic and Islamic Studies
4. 18-Char. Transcript Title: Biblio & Ref Tools
5. Level and Credit Hours U G 5
6. Description: none  
(25 words or less)
7. Qtrs. Offered : N/A
8. Distribution of Contact Time: N/A  
(e.g., 3 cl, 1 3-hr lab)
9. Prerequisite(s): 10 cr hrs in Middle Eastern history or literature or equiv.
10. Exclusion: N/A  
(Not open to....)
11. Repeatable to a maximum of N/A credits.
12. Off-Campus Field Experience: N/A
13. Cross-listed with: N/A
14. Is this a GEC course? no
15. Grade option (circle): Ltr S/U P  
If P graded, what is the last course in the series?
16. Is an honors version of this course available? no
17. Other general course information:

**COMPLETE ONLY THOSE ITEMS THAT CHANGE**

**Changes Requested**

1. NELC
2. \_\_\_\_\_
3. Basic Bibliographic and Reference Tools in Near Eastern Languages and Cultures
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_

**B. General Information**

1. Do you want the prerequisites enforced electronically (see the OAA manual for what can be enforced)?  
no

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2. Does this course currently satisfy any GEC requirement, if so indicate which category?  
no

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3. What other units require this course? Have these changes been discussed with those units?  
N/A

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4. Have these changes been discussed with academic units that might have a jurisdictional interest in the subject matter? Attach relevant letters.  
N/A

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5. Is the request contingent upon other requests, if so, list the requests?  
no

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6. Purpose of the proposed change. (If the proposed change affects the content of the course, attach a revised syllabus and course objectives.)  
Book 3 listing and course title are changed to reflect more accurately the course content, which is not changed.

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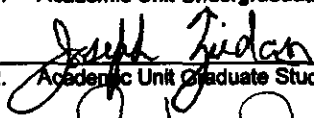

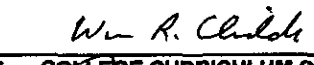

7. Describe any changes in library, equipment or other teaching aids needed as a result of the proposed change.  
none

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8. If the proposed change involves budgetary adjustments, describe the method of funding:  
none

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**Approval Process** The signatures or actions on the lines in ALL CAPS ( e.g. ACADEMIC UNIT) are required.

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|--|----------------|---------|
| 1. Academic Unit Undergraduate Studies Committee Chair   | Printed Name   | Date    |
|   | JOSEPH ZEIDAN  | 7/12/05 |
| 2. Academic Unit Graduate Studies Committee Chair  | Printed Name   | Date    |
|   | Dick Davis     | 7/12/05 |
| 3. ACADEMIC UNIT CHAIR/DIRECTOR  | Printed Name   | Date    |
| 4. AFTER THE ACADEMIC UNIT CHAIR/DIRECTOR SIGNS THE REQUEST, FORWARD IT TO THE COLLEGES OF THE ARTS AND SCIENCES CURRICULUM OFFICE, 161 DENNEY HALL, 164 WEST 17TH AVENUE. THE ASC CURRICULUM OFFICE WILL FORWARD THE REQUEST TO THE APPROPRIATE COLLEGE CURRICULUM COMMITTEE. |                |         |
|   | William Childs | 9/26/05 |
| 5. COLLEGE CURRICULUM COMMITTEE  | Printed Name   | Date    |
|   | Edward Alden   | 9-28-05 |
| 6. ARTS AND SCIENCES EXECUTIVE DEAN  | Printed Name   | Date    |
| 7. Graduate School (if appropriate)  | Printed Name   | Date    |
| 8. University Honors Center (if appropriate)   | Printed Name   | Date    |
| 9. Office of International Affairs (study tours only)  | Printed Name   | Date    |
| 10. ACADEMIC AFFAIRS   | Printed Name   | Date    |